ที่หมู่บ้าน.............................................หมู่ที่.............

ตำบลโนนเพ็ด อำเภอประทาย จังหวัดนครราชสีมา

วันที่.............เดือน........................................พ.ศ................

เรื่อง ....................................................................................................................................................................

เรียน นายกองค์การบริหารส่วนตำบลโนนเพ็ด

สิ่งที่ส่งมาด้วย ๑. .................................................................................................. จำนวน.................ชุด

๒. .................................................................................................. จำนวน.................ชุด

ด้วย.........................................................................................................................................................

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จึงเรียนมาเพื่อโปรดพิจารณาให้การสนับสนุนงบประมาณ และดำเนินการต่อไป

ขอแสดงความนับถือ

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(...................................................................)

ตำแหน่ง..................................................................................

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**หลักการและเหตุผล**

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**วัตถุประสงค์**

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**เป้าหมาย**

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**พื้นที่ดำเนินการ**

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**ระยะเวลาดำเนินการ**

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**วิธีการดำเนินงาน**

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**งบประมาณ** เป็นเงินทั้งสิ้น...............................................................บาท โดยมีรายละเอียดดังนี้

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**ผู้รับผิดชอบโครงการ**

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**ผลที่คาดว่าจะได้รับ**

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ลงชื่อ..................................................................ผู้เสนอโครงการ

(.................................................................)

ตำแหน่ง..............................................................หมู่ที่.................

ลงชื่อ.................................................................ผู้พิจารณาโครงการ

(นายปฐวี ปัตตาเทศา)

ผู้อำนวยการกองสวัสดิการสังคม

ลงชื่อ................................................................ผู้เห็นชอบโครงการ

(นางสาวแสงเดือน เพ็ชร์ราม)

รองปลัดองค์การบริหารส่วนตำบลโนนเพ็ด

ลงชื่อ................................................................ผู้อนุมัติโครงการ

(นายจำลอง ปานพูน)

รองนายกองค์การบริหารส่วนตำบล รักษาราชการแทน

นายกองค์การบริหารส่วนตำบลโนนเพ็ด

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**หลักการและเหตุผล**

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**วัตถุประสงค์**

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**เป้าหมาย**

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**พื้นที่ดำเนินการ**

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**ระยะเวลาดำเนินการ**

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**วิธีการดำเนินงาน**

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**งบประมาณ** เป็นเงินทั้งสิ้น...............................................................บาท โดยมีรายละเอียดดังนี้

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**ผู้รับผิดชอบโครงการ**

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**ผลที่คาดว่าจะได้รับ**

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ลงชื่อ..................................................................ผู้เสนอโครงการ

(.................................................................)

ตำแหน่ง..............................................................หมู่ที่.................

ลงชื่อ.................................................................ผู้พิจารณาโครงการ

(นายปฐวี ปัตตาเทศา)

ผู้อำนวยการกองสวัสดิการสังคม

ลงชื่อ................................................................ผู้เห็นชอบโครงการ

(นางสาวแสงเดือน เพ็ชร์ราม)

รองปลัดองค์การบริหารส่วนตำบลโนนเพ็ด

ลงชื่อ................................................................ผู้อนุมัติโครงการ

(นายจำลอง ปานพูน)

รองนายกองค์การบริหารส่วนตำบล รักษาราชการแทน

นายกองค์การบริหารส่วนตำบลโนนเพ็ด